

Recruitment Report (July 25, 2014)

Position	Status
Magistrate Judge, First Judicial District (Kootenai County – Replace Judge Friedlander)	Accepting applications May 2 – May 16, 2014. Received 17 applications; bar survey open May 21 – June 4, 2014. Interviews to be conducted on June 19, 2014. Anna Eckhart will take the bench September 1, 2014.
Magistrate Judge, Fifth Judicial District (Blaine County – Replace Judge Israel)	Accepting applications June 30 – July 18, 2014. Received 8 applications; bar survey open July 25 – August 15, 2014.
Administrative Director of the Courts	Open for recruitment July 1 – August 15, 2014.
Network Analyst	Open for recruitment April 28 – May 15 Analyst, 2014. Received 15 applications. Interviews scheduled the first week in June. Second interviews scheduled June 12—20, 2014. Conditional offer extended June 25, 2014. Position reopened until July 23, 2014. Received 17 applications.
Virtualization and Storage Administrator	Open for recruitment April 28 – May 19, 2014. Received 25 applications. Interviews scheduled for the second week in June. Second interviews scheduled June 20-June 25, 2014. Kristy Grabo hired and will start July 31, 2014.
Project Manager, Information Technology	Open for recruitment April 28 – May 19, 2014. Received 25 applications. Extended deadline to apply to June 6, 2014 to increase pool of qualified applicants. Received an additional 15 applications. Interviews scheduled for the week of June 23, 2014. Second interview scheduled for June 11 th . Conditional offer extended July 16, 2014.
District Guardianship and Conservatorship Monitoring Coordinator (3 rd District)	One of two new positions as a result of additional funding provided by the 2014 Legislature. Open for recruitment June 2 – 16, 2014. Received 34 applications. Application materials sent to hiring panel on June 20, 2014. Interviews scheduled for July 8, 2014. Conditional offer extended July 14, 2014. Tracy Labraaten to start August 11, 2014.
District Guardianship and Conservatorship Monitoring Coordinator (5 th District)	One of two new positions as a result of additional funding provided by the 2014 Legislature. Open for recruitment June 2 – 16, 2014. Received 16 applications.

	Applicant information sent to hiring panel June 19, 2014. Interviews scheduled for July 11, 2014. Conditional offer extended July 14, 2014. Kasey Kliegl to start August 4, 2014.
Court Support Technician	Open for recruitment June 4 – June 23, 2014. Received 74 applications. Interviews scheduled for July 18, 2014. Conditional offer extended July 23, 2014.
Court Reporter (5 th Judicial District – Cassia County)	Position for Judge Michael Crabtree. Open for recruitment June 20, 2014 – August 29, 2014.
IT Systems Integration Analyst, Senior	One of nine positions for FY15 as part of the Technology Funds approved by the 2014 Legislature. Open for recruitment June 23 – July 14, 2014. Recruitment deadline changed to July 10, 2014 to accommodate project schedule. Received 6 applications. Interviews scheduled for July 22, 2014. Second interviews scheduled for July 23 and July 24, 2014.
SQL Developer	One of nine positions for FY15 as part of the Technology Funds approved by the 2014 Legislature. The job description is being developed as of May 29, 2014. Scheduled for recruitment in June 2014.
Application Analyst	One of nine positions for FY15 as part of the Technology Funds approved by the 2014 Legislature. The job description is being developed as of May 29, 2014. Recruitment in FY15 pending approval.
IT Security Analyst	One of nine positions for FY15 as part of the Technology Funds approved by the 2014 Legislature. Job description development to begin in June and recruitment scheduled for July 2014.
IT Database Administrator Part-Time	One of nine positions for FY15 as part of the Technology Funds approved by the 2014 Legislature. Job description development to begin in June and recruitment scheduled for July 2014.
IT Information Systems Analyst	One of nine positions for FY15 as part of the Technology Funds approved by the 2014 Legislature. Job description development to begin in June and recruitment scheduled for July 2014.
Web Developer Part-Time	One of nine positions for FY15 as part of the Technology Funds approved by the 2014 Legislature. Job description

	development to begin in August and recruitment scheduled for September 2014.
Help Desk Technician	One of nine positions for FY15 as part of the Technology Funds approved by the 2014 Legislature. Job description development to begin in August and recruitment scheduled for September 2014.
Senior Manager of Children & Families in the Courts	Continue with Judge Dennard through FY14 and plan for transition to full-time manager effective October 1, 2014.
Trial Court Administrator (Second Judicial District)	Recommended by the Second District to leave vacant as of April 2012; pending further analysis by the Second District (confirmed April 2013).
SRBA positions (two deputy clerks)	Recommended by the SRBA to be left vacant as of April 2012 (confirmed August 2012 and April 2013).
Intergovernmental Relations	FY14—no action taken; staffing need being met by Judge Wood's service.
Public Information Officer	FY14—no action taken
HR Specialist (relating to district court)	FY14—no action taken

Key:

- Judicial Recruitment (all stages)
- Court position pending analysis of need and/or funding
- Court position pending development of position description for recruitment
- Court position in active recruitment
- Court position in selection process
- Court position that has been hired